

1. Introductions
2. Communication
 - a. Yahoo Groups
 - i. Join by emailing: wwll-subscribe@yahoogroups.com
 - b. Team Contacts on www.wwll.com
 - i. Email me if you do not have access to your account's username or password
 - c. Update contact information on Arbiter
 - d. Use of Website for Announcements
 - i. Limited - Yahoo Groups will be main method
 - e. Scheduled Email Reminders
 - i. Be on lookout for calendar invite to add WWLL calendar of due date reminders to own personal calendar
3. Growth and advancement
 - a. Proposals to join league
 - i. [Sierra Nevada College](#) (voted yes)
 1. Contact info will be added to web page but for now:
 - a. Maggie Symons -
Margaret_Symons@snceagles.sierranevada.edu
 - ii. [Fullerton College](#) (voted yes)
 1. Contact info will be added to web page but for now:
 - a. Pamela Lewin - PLewin@fullcoll.edu
4. Important dates
 - a. November
 - i. November 1st: [Schedules](#) due to Assistant Commissioners
 - ii. November 12th: [League Dues](#) are due via check to Treasurer or via PayPal on our website
 - iii. November 12th: [WCLA Membership Applications](#) due to Commissioner
 - b. January
 - i. January 7th: Final day to submit schedule change requests
 - ii. January 17th: League Pre-Season Conference Call
 - iii. First Game: Rosters uploaded to WWLL and a scanned copy of the [WCLA Verification Form](#) is due to WCLA Roster Liaison
 - c. February
 - i. February 1st: Rosters uploaded to WWLL and a scanned copy of the WCLA Verification form is due to WCLA Roster Liaison if not completed before first game
 - ii. February 15th: [WCLA Verification Rosters](#) due to WCLA Roster Liaison
5. League dues and invoices
 - a. Invoices will be sent to contact information listed on WWLL Contacts Page
 - b. Check: Payable to and address will be on invoice

- c. Paypal: Available on our WWLL website
- 6. Championships bids
 - a. South: [Grand Canyon](#) (voted no)
 - b. Central: TBD
 - c. North: Santa Clara (voted yes)
 - i. Hosted at Morgan Hill Outdoor Sports Complex in Morgan Hill CA (location of 2017 WWLL Playoffs)
- 7. Rules Updates
 - a. [Update to Referee Fees](#)
 - b. The WCLA subcommittee has voted to have the WCLA play by NCAA women's lacrosse rules for the 2019 season with the following exclusions all around timing.
 - i. No shot clock
 - ii. No self-start in the last 2 minutes.
 - iii. No stop clock in Critical Scoring Area and with Restraining Line violations.
 - 1. Rationale: The shot clock was deemed not logistically and financially feasible for many WCLA programs, so the rule modifications reflect that deviation from the NCAA.
 - iv. This will include free movement and self start (TIP: Watch [2018 NCAA Championship](#) for reference).
 - c. There will be more updates on rules in the next few months as we receive them from both WCLA and referees
- 8. Assignors Vote
 - a. North:
 - i. [Laura Jennings](#) (voted yes)
 - ii. [Tyrone Keon](#)
 - iii. [Josie Lai](#)
- 9. WCLA Rosters and Scores (eligibility for All American)
 - a. [USL Memberships](#) Required
 - i. Discount code: WCLA_2019
- 10. Review of current bylaws
 - a. Forfeits
 - i. 1st: \$200
 - ii. 2nd: \$300 (ineligible for playoffs and team placed on probation)
 - iii. 3rd and beyond: \$300 for each forfeit and divisional status review
 - 1. USD South Division I (keeping at D1)
 - a. D1 status approved by majority vote
 - 2. LMU South Division II (requesting to move to Provisional)
 - a. Provisional status approved by majority vote
 - 3. San Jose State North Division II (voted to remove from D2)
 - a. D2 status denied by majority vote - moved to Provisional
 - 4. UCSB B (not existing)
 - a. UCSB confirmed no B program this year

- b. Schedule requirements
 - i. All teams within region
 - ii. 4 Inter-region games (2 from each of the regions)
 - iii. Division I: 9 regulation games versus any WCLA opponent to be an 'eligible' WCLA team (9 games versus D1 WCLA teams to be eligible for a D1 at-large bid to the National Tournament)
 - iv. Division II: 7 regulation games versus any WCLA opponent to be an 'eligible' WCLA team (7 games versus D1 WCLA teams to be eligible for a D1 at-large bid to the National Tournament)
 - v. Bylaws proposal submitted to create more formal patterns of travel trade off between inter-region games
- c. Home field responsibilities
 - i. Properly lined US Lacrosse regulation field that will be available one hour before game time
 - ii. Certified Athletic Trainer who will be available one hour before game time
 - iii. Statistician and Time-Keeper at a table at the center of the field
 - iv. Official NCAA game goals, in good condition PRIOR to the start of warm up
 - v. Access to bathrooms
- d. Score reporting
 - i. Within 24 hours to both WWLL, LaxPower, and WCLA (failure to send to WCLA will disqualify any All American Nominations)
 - ii. Must include:
 - 1. Home and away final score
 - 2. Half-time score
 - 3. Player statistics for your team (goals, assists, total points, yellow and red cards)
 - 4. All - League nominations
- e. All-League Nominations
 - i. Current process
 - 1. Electronic votes tallied from score reporting
 - 2. Highest earning players sent to coach of program for confirmation
 - ii. Bylaw proposal submitted to alter All-League Nomination Process
- f. Championships
 - i. Current Structure
 - 1. 6 Division I and 6 Division II with top 2 seeds in both divisions receiving a bye
 - 2. 2018 Division I Playoffs - top 6 teams accepted bids
 - 3. 2018 Division II Playoffs - 5 of top 10 teams accepted bids
 - ii. Bylaw proposal submitted to alter both the process of eligibility for playoffs and playoffs structure
 - 1. Bylaw proposal to shift to 8 D1 teams and 4 D2 teams approved by majority vote

11. Bylaws proposals

- a. [Virtual WWLL Annual League Meeting](#)
 - i. Passed by majority vote - all mandatory league meetings will now take place via virtual hosting
- b. [LMU Move from Division II to Provisional](#)
 - i. Passed by majority vote - LMU now Provisional status
- c. [Reduce Assistant Commissioner of Assignors](#)
 - i. Passed - only one Assistant Commissioner of Umpires and Officials
- d. [Cal Poly B Team to Division II](#)
 - i. Pass by majority vote - Cal Poly 'B' and UCLA 'B' are now in Division 2 Central region
 1. UCLA may wish to move from Division 2 to Provisional and will inform the commissioner of that decision
- e. [Playoffs Structure Reversion](#)
 - i. New structure for 2019 passed by majority vote:
 1. 8 Division 1 teams
 2. 4 Division 2 teams
- f. [Playoffs Bids for Consideration](#)
 - i. Passed by majority vote for Playoff Bid for Consideration to be required to be considered for Playoffs prior to seeding and bids being released

12. Volunteer Positions/Elections

- a. **Secretary:** Receive preliminary schedules from teams and subsequently distribute a list of schedules to each assistant commissioner for regional coordination. Take and distribute minutes of the WWLL meetings, create and distribute other administrative communications related to the WWLL, distribute the newsletter, update the Constitution and Bylaws yearly in unison with the Commissioner, participate and assist in all league activities and projects, maintain a record of official rulings by the Commissioner or Executive Committee.
 - i. Jane Kingston
- b. **Treasurer:** Maintain the league budget, report regularly on income and expenditures, collect dues and fees from league members, and maintain financial responsibilities of the league. (i.e. establishing an interest bearing account at an FDIC insured bank with branches throughout the range of the league). The treasurer will annually submit the league accounts and books to a Certified Public Accountant for the filing of the League tax return. The Treasurer shall request email approval from the Commissioner on all league reimbursements prior to processing.
 - i. Blair Evans
- c. **Assistant Commissioners - Division 1 (North, South, Central), Division 2 (North/Central/South) and B Division:** Coordinate and mediate regional scheduling disputes, coordinate and mediate communication between their regional programs and the league office as needed, assist in planning play-off

and League Championship tournaments, supply season summary of standings, establish preliminary regional league schedules each fall with the Commissioner.

- i. Division I North: Abby Lewis
 - ii. Division II North: Broke Smailes
 - iii. Division I Central: Karina Yamasaki
 - iv. Division II Central: Mimi Pepin
 - v. Division I South: Phoebe Woolson
 - vi. Division II South: Samrah Abbassi
- d. **WCLA Liaison:** Distribute all critical important WCLA information regarding WCLA Bylaws, Operating Procedures, eligibility due dates and policy changes to the WWLL membership and ensure it is accurately posted on the league website. Coordinate and collect annual WCLA Roster Verification forms from the WCLA members of the WWLL and send in one package to US Lacrosse by the WCLA deadline.
- i. Tracy Gallihugh
- e. **All-League Coordinator:** To oversee ballot distribution and tabulation and recognition of All-Leagues and league MVP including printing of award certificates.
- i. Avery Knight (D1)
 - ii. Bridget Mcelligott (D2)
- f. **Development Coordinator:** Work with non-league schools or struggling full-member teams to further the development of women's lacrosse at the college and university level and to assist teams in maintaining their WWLL or WCLA eligibility status if difficulties arise but not limited to pursuing varsity status.
- i. Juliann Carroll
- g. **Assistant Commissioner of Umpires and Officials (North and South):** Provide information about officiating from the USL-Women's Division, assist in official development, training rating and act as counsel to coaches and Commissioner about rules and regulations to the USL-W.
- i. Dave Woodson

13. Schedules

- a. Requirements - see earlier notes on requirements
 - i. [Scheduling checklists](#) should be used to confirm eligibility for playoffs
- b. Deadlines
 - i. Emailed in [PROPER FORMAT](#) to Assistant Commissioner by November 1st
- c. Changes
 - i. All schedules final January 7th - any changes have to be approved by Commissioner
 - ii. All unknown times should be listed as TBD
 - iii. Field availability is subject to change at some programs so looking into possible alternative fields ahead of time is encouraged
- d. Dates to Avoid

- i. Northern (and CP/UCSB) teams:
 - 1. Jan 25-27 spring premier with USL teams at Stanford
 - 2. Feb 2 San Jose training
 - 3. Feb 9-10 classrooms training all areas (San Jose, Marin/Sonoma, Davis/Sac)
 - 4. Feb 23 CIF play day 3-sites , Feb 24 NCJLA playdays -2 sites
 - 5. March 10- playday -3 sites

14. Closing and Schedule Confirmations

- a. What do I do now?
 - i. November 1st: [Schedules](#) due to Assistant Commissioners
 - ii. November 12th: [League Dues](#) are due via check to Treasurer or via PayPal on our website
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